

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Barrington Public Schools

Date of Administrative Review: March 7, 2017

Date review results were provided to the School Food Authority: March 13, 2017

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Special Milk Program
 - Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 1
 - Special Provision 2
 - Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes
 - No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
x	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		x	<input type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	x	Verification

		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming
		Finding(s) Details: 1) There were students whose eligibility for meal benefits was determined incorrectly based on the information provided. 2) The district is not currently notifying families who qualify for free meal benefits based on direct certification of meal benefit determinations. Additionally, the letter being used for family notification contains an outdated non-discrimination statement. Lastly, one family selected for verification was not given 10 days notice before the reduction of benefits took place due to adverse action as a result of the verification process. 3) At the Primrose Hill School, it was determined that the meal counting and claiming system for breakfast resulted in several claiming errors for the review month.		
<input checked="" type="checkbox"/>		<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality	
		YES	NO	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis
		Finding(s) Details: 1) The minimum daily requirement of meal food components was not met for the review week at Primrose Hill School; the menu for one day was short of the daily requirement ounce equivalent of grains offered.		
<input checked="" type="checkbox"/>		<input type="checkbox"/>	C. School Nutrition Environment	
		YES	NO	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other
		Finding(s) Details: 1) District level staff with responsibilities in the school meal programs, including school-level application processors and district-employed breakfast served, have not obtained and documented the appropriate hours of training required by the HHFKA.		
<input type="checkbox"/>		<input checked="" type="checkbox"/>	D. Civil Rights	